



The Dell
Out of School Club

Registered Charity No. 1038546

Policy No.

DP - 010

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Financial Reserves Policy

The Charity Commission recommends that reserves are developed and maintained equivalent to a minimum of three months up to a maximum of 18 months of annual turnover.

The purposes of the Dell reserves are as follows:

To ensure that the services of the Dell are not disrupted by unforeseen circumstances, e.g. major changes in numbers of users or charges affecting the Dell.

To ensure that the committed costs of the Dell can be met in the event of a major change which affects income, e.g. redundancy payments in the event of numbers of users falling or committed charges in the event of schemes being cancelled.

The key provisions are:

Statutory responsibility – redundancy pay, sick pay, maternity pay, paid time off for health & safety duties / training

Moral responsibility (as a good employer and service provider) – emergency staff cover, bad debts, losses on holiday schemes, replacement equipment.

It is intended that the level of reserves will be reviewed annually as part of the Budget preparation prior to the commencement of the school year.

Policy adopted: 23 May 2006

Approved by:

Co-ordinator

Chair

Review Date:

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We are committed to continually providing high quality affordable child-centred care with positive play opportunities for every individual in the club in a safe, happy environment in partnership with parents.