Dear Full Name of Child ……..
(In Capitals)

STANDING ORDER

To

…… Bank

…… Address

……

…… **PLEASE FORWARD TO YOUR BANK**

……

This standing order replaces any already in existence in favour of the Dell Out of School Club on my/our account.

Please pay £……. On the …… of each month commencing ……../……./…….

and £…… monthly thereafter until further notice to:

Bank Of Scotland
80-11-00
38 St Andrew Square
Edinburgh
EH2 2YR

For the credit of:

The Dell Out of School Club
A/C No. 06084615

Quote as reference: (child's first name and surname as shown above)
……..

And debit the account of:

Name of account ……

Type of account ……
(current/deposit etc)

Sort Code ……..

Account No. ……..

Signed …….

Date ……