



The Dell Out of School Club

Registered Charity No. 1038546

Policy No.

DP - 004

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Child Protection Policy

The Dell out of school club works in partnership with parents and respects confidentiality. However the Children Act 1989 places a clear responsibility on childcare establishments to ensure that they work together with other agencies to safeguard and promote the welfare of children.

As a result, if concerns are raised within the Dell, we cannot guarantee confidentiality and concerns may have to be reported. This is in line with Government and Hertfordshire County Council Policy.

The following actions will be taken if we have reason to believe that a child in our care is a subject of emotional, physical or sexual abuse or neglect.

- Any concerns regarding child protection or suspected abuse should be reported to the Co-ordinator, who will liaise with the Dell Committee (Chairperson) and Head Teacher if appropriate.
- Any concerns will be recorded in a clear, precise and factual manner.
- A decision will be made by the co-ordinator, Chairperson and Head Teacher if appropriate as they have a duty to report suspicions of abuse to OFSTED and to CSF (Children, Schools and Families) via the customer service centre, the NSPCC or the police, informing them of their concerns. They will be given strategic instructions on how to proceed.
- Concerns will not be discussed with parents before OFSTED have been informed.
- Particular attention will be paid to the attendance and development of any child who has been identified as at risk or who has been placed on the child protection register.
- There are separate guidelines for staff in relation to child protection issues (see policy no. HR-xxx).

Policy adopted: 3 December 2002

Approved by:

Co-ordinator

Chair

Review Date:

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We are committed to continually providing high quality affordable child-centred care with positive play opportunities for every individual in the club in a safe, happy environment in partnership with parents.