



The Dell Out of School Club

Registered Charity No. 1038546

Policy No.

DP - 003

Page 1 of 4

THE DELL OUT OF SCHOOL CLUB CODE OF BEHAVIOUR

The Dell aim to develop an environment where our relationships with the children are paramount, and where children seek to win praise rather than attract punishment.

Our Code of Behaviour and club rules are designed to promote a consistent approach to maintaining good behaviour in partnership with the children, parents and Morgans School.

All Dell staff respect children as individuals and encourage children to understand that they are accountable for their own behaviour.

It is important that children understand the expected standards of behaviour. We affirm the values of the school and display the children's own Dell Rules within club, referring to them frequently in club time.

It is inevitable that as children develop and learn, there are times when some children may need support and guidance, to understand that their behaviour is not acceptable.

Dell staff try to understand why a child misbehaves, and endeavour to avoid the situation reoccurring. This obviously requires good communication with the staff member and child(ren) involved.

The vast majority of children will seek praise and rewards. At the Dell this is given in a variety of ways:

- A word of praise for appropriate behaviour
- Sticker/sweet awards or remarking on recognised progression towards acceptable behaviour
- Postcard messages to parents to acknowledge individual achievements
- Termly certificate presentations from the Co-ordinator for exceptional accomplishments



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Registered Charity No. 1038546

Policy No.

DP - 003

Page 2 of 4

Children are expected to:

1. Display socially acceptable behaviour.
2. Be aware of the rules of the Dell and behave appropriately.
3. Respect one another and accept differences of race, gender, ability, age and religion.
4. Be as independent as they can be by understanding and monitoring their own self Discipline
5. Choose and participate in a variety of activities
6. Ask playleaders for help if needed.
7. Enjoy their time at the Dell.

All incidents of a serious nature are recorded and all relevant parents/carers informed. Bullying is always treated seriously. Racist remarks, swearing or other offensive behaviour will be reported to the Co-ordinator/Club leader, recorded in the incident book, and sanctions used.



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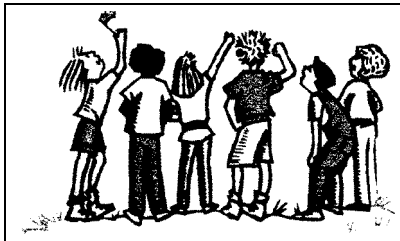
DP - 003

Page 3 of 4

Sanctions

Ways in which unacceptable behaviour may be managed are:

- Diffuse conflict and informally discuss incidents with the child or group involved in a calm and gentle manner.
- Remind Child(ren) of agreed Dell rules.
- Warn the child - if behaviour continues they will be 'Timed out' (this means the child will be removed from the area in which they are playing and asked to sit or stand still in an activity free zone). The aim is to calm the child down and encourage them to review their behaviour.
- If bad behaviour continues the child will be 'Timed out' and asked to review their own behaviour for a short allocated time. The child may be told they can rejoin the group when they feel ready (to encourage self-discipline).
 - Once this time is up or the child has returned to play, the staff member will speak to the child and ask their view of the situation and as to whether their behaviour was acceptable.
 - A warning may be given at this time of future time outs, withdrawal of privileges, missing play opportunities or a visit to the Head Teacher.
 - The Senior playleader may deem it necessary to have a discussion with the parent/guardian.
- In agreement with the Co-ordinator, parent and Head Teacher, further sanctions may be applied to monitor difficult behaviour and support the child involved.
- In extreme cases the Dell Committee may feel the possible need to consider exclusion. However, this will be avoided as much as possible.



The Dell Out of School Club

Registered Charity No. 1038546

Policy No.

DP - 003

Page 4 of 4

Disciplinary Procedure

To ensure that there is a clearly defined disciplinary protocol reflecting the Dell/Parent/Child agreement.

- Ensure all children and parents are aware of and follow the Dell Code of Behaviour, which states that children understand the expected standards of behaviour.
- Minor offences will be dealt with according to the 'Timed Out' ruling.
- All incidents of a serious nature will be recorded and parents/carers will be informed (serious incidents include bullying/racist remarks/swearing/offensive behaviour).
- A verbal warning will be given to the child and parent *and* if issue is not resolved a written warning will then be given to the child and parent.
- Following on from this will be fixed exclusion from the Dell ranging between 1 day to 1 week.
- If the issue persists the child will be permanently excluded from the Dell.

Exclusions will require sanctioning by the Dell committee, Head Teacher and Co-ordinator. Support for the child along with monitoring must be considered during the Disciplinary Procedure.

Policy adopted: 4 July 2002

Approved by:

Co-ordinator

Chair

Review Date:

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We are committed to continually providing high quality affordable child-centred care with positive play opportunities for every individual in the club in a safe, happy environment in partnership with parents.